House of Delegates
House of Delegates (HOD)

- **What is HOD?**
  - An APTA policy-making body comprised of voting chapter delegates, and non-voting delegates (the Board of Directors* and section, assembly, and PTA Caucus delegates), and consultants.
  - The number of voting chapter delegates is determined each year based on membership numbers as of June 30*

- The House meets annually for 3 successive days each spring, during which time delegates make decisions on issues that may have implications for the association and for the profession.

- Business of the House follows parliamentary procedure and is conducted through the introduction of delegate-proposed motions, which may amend APTA's bylaws, direct a course of action, articulate an association attitude on the physical therapy needs of the public or the needs of members, or describe a goal the association wishes to achieve*
APTA Governance = Democracy

• Allows for the ability for those with differing viewpoints to come together, discuss and debate an issue, in an arena that allows for the majority to rule, but which requires the rights of the minority be protected
The HOD: A Deliberative Assembly

• Operates according to bylaws which can only be revised (known as amending) by giving “notice” and by a 2/3 vote of the body.

• Must follow Special Rules of Order, Rules of Order, and the Parliamentary Authority
Robert’s Rules of Order (RONR)

• Ultimately, it is the majority of delegates in the HOD who decide the general will, but only following the opportunity for a deliberative process of full and free discussion
Parliamentary Procedure
RONR: The Basics

- Ranking Motions
- Main Motion
- Subsidiary motions
- Privileged motions
- Procedure for handling a main motion
- Process of amending
- Incidental motions

- Motions that bring a question again before the assembly
- Motions arising out of committee reports
- Forms of voting
- Previous notice
- Bylaws
- Standing rules
- Meeting vs. section
About Main Motions

• Business of the House is conducted through the introduction of motions, which may amend APTA's bylaws, direct a course of action, articulate an association attitude on the physical therapy needs of the public or the needs of members, or describe a goal the association wishes to achieve.*

• Motions are developed by delegates and reviewed by the Reference Committee before being published in Packet I in late April. Motions may then go through numerous revisions before being voted on by the House, including potential revisions during House discussion.

• APTA Policies & Bylaws: [http://www.apta.org/uploadedFiles/APTAorg/About_Us/Policies/General/Bylaws.pdf](http://www.apta.org/uploadedFiles/APTAorg/About_Us/Policies/General/Bylaws.pdf)
RONR: Main Motion

- **Original main motion:** Introduces new business
- **Incidental main motion:** relates to or is incidental to business of the assembly, does not mark the beginning of a particular involvement of the assembly in a substantive matter
  - **Rescind or amend** something previously adopted
  - **Adopt** recommendations of a committee
  - Ratify action taken at a meeting where no quorum was present
  - **Charge**
RONR: Main Motion

• Requires a second
• Is debatable
• Is amendable
• The vote on this motion can be reconsidered
• Requires MAJORITY vote for adoption
  – Exceptions: Main motions that require a 2/3 vote
    • Motion to adopt or suspend rules of order
    • Amend something previously adopted without notice
    • Amend bylaws
# Packet I 2020 Main Motions: Amend

<table>
<thead>
<tr>
<th>RC #</th>
<th>CAT</th>
<th>TITLE</th>
<th>CONTACT</th>
<th>PAGE</th>
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</thead>
<tbody>
<tr>
<td>RC 1-20</td>
<td>1</td>
<td>Amend: Bylaws of the American Physical Therapy Association to Grant Life Members the Privilege of Serving as Delegates to the House of Delegates</td>
<td>FL</td>
<td>15</td>
</tr>
<tr>
<td>RC 2-20</td>
<td>1</td>
<td>Amend: Bylaws of the American Physical Therapy Association, Article IX. Finance, Section 3: Dues</td>
<td>BOD</td>
<td>18</td>
</tr>
<tr>
<td>RC 3-20</td>
<td>1</td>
<td>Amend: Bylaws of the American Physical Therapy Association and Standing Rules of the American Physical Therapy Association to Change the Date that National Elected Leaders Assume Office</td>
<td>BOD</td>
<td>20</td>
</tr>
<tr>
<td>RC 4-20</td>
<td>1</td>
<td>Amend Bylaws of the American Physical Therapy Association and Standing Rules of the American Physical Therapy Association to Allow a Public Member to Serve on the APTA Board of Directors</td>
<td>BOD</td>
<td>24</td>
</tr>
<tr>
<td>RC 5-20</td>
<td>1</td>
<td>Amend: Bylaws of the American Physical Therapy Association, Article XIV. Amendments</td>
<td>SCB</td>
<td>30</td>
</tr>
</tbody>
</table>
# Packet I 2020 Main Motions: Amend

<table>
<thead>
<tr>
<th>RC</th>
<th>Motion Description</th>
<th>Sponsor</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-20</td>
<td>Amend: Bylaws of the American Physical Therapy Association to Allow Sections to Vote in the House of Delegates</td>
<td>AAPT, VA</td>
<td>32</td>
</tr>
<tr>
<td>7-20</td>
<td>Amend: Bylaw Amendment and Standing Rule Amendment to Restructure APTA Board of Directors by Removing the Officers of the House Of Delegates</td>
<td>LA</td>
<td>43</td>
</tr>
<tr>
<td>9-20</td>
<td>Amend: Standing Rules of the American Physical Therapy Association, 17. Main Motion Criteria</td>
<td>IN</td>
<td>54</td>
</tr>
</tbody>
</table>
RC 1-20 AMEND: BYLAWS OF THE AMERICAN PHYSICAL THERAPY ASSOCIATION TO GRANT LIFE MEMBERS THE PRIVILEGE OF SERVING AS DELEGATES TO THE HOUSE OF DELEGATES

27 (4) To serve as a delegate to the House of Delegates.
28 a. As chapter delegate: Physical Therapist and Life Physical Therapist.
30 c. As PTA Caucus delegate: Physical Therapist Assistant and Life Physical Therapist Assistant, subject to qualifications identified in Article VIII., Section 4., of these bylaws.
31 d. As assembly delegate: Assembly member, subject to additional eligibility requirements in the assembly bylaws.
## Packet I 2020 Main Motions: Adopt

<table>
<thead>
<tr>
<th>RC</th>
<th>Number</th>
<th>Motion</th>
<th>Vote</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>RC 23-20</td>
<td>6</td>
<td>Adopt: The Role of the Physical Therapist and the American Physical Therapy Association in Sleep Health</td>
<td>WA/KS</td>
<td>119</td>
</tr>
<tr>
<td>RC 24-20</td>
<td>6</td>
<td>Adopt: The Role of the Physical Therapist and the American Physical Therapy Association in Behavioral and Mental Health</td>
<td>CT</td>
<td>122</td>
</tr>
<tr>
<td>RC 25-20</td>
<td>6</td>
<td>Adopt: Transparency in Delegate Motion Voting</td>
<td>MO</td>
<td>124</td>
</tr>
<tr>
<td>RC 26-20</td>
<td>6</td>
<td>Adopt: Financial Transparency CAPTE-Accredited Programs</td>
<td>AZ, Student Assembly</td>
<td>126</td>
</tr>
<tr>
<td>RC 30-20</td>
<td>6</td>
<td>Adopt: Support of Emergency Physical Therapist Practice</td>
<td>CO</td>
<td>140</td>
</tr>
<tr>
<td>RC 32-20</td>
<td>6</td>
<td>Adopt: World Confederation For Physical Therapy Congress Dubai 2021</td>
<td>DC/CT</td>
<td>147</td>
</tr>
<tr>
<td>RC 33-20</td>
<td>6</td>
<td>Adopt: World Confederation For Physical Therapy Congress Location Selection</td>
<td>DC/CT</td>
<td>150</td>
</tr>
</tbody>
</table>
That the following be adopted:

THE ROLE OF THE PHYSICAL THERAPIST AND THE AMERICAN PHYSICAL THERAPY ASSOCIATION IN SLEEP HEALTH

The American Physical Therapy Association supports collaboration to promote education, research, and practice between physical therapists and sleep medicine professionals to enhance the health and well-being of society.

Physical therapists are part of an interdisciplinary team of licensed health services providers in prevention and management of sleep impairments and promotion of healthy sleep behaviors. The physical therapist’s role includes using the best available evidence and standards of practice to:

- Screen for sleep dysfunction;
- Identify impairments related to sleep dysfunction;
- Implement and progress therapeutic interventions to address impairments that interfere with sleep;
- Educate society, patients and clients, caregivers and providers on healthy sleep behaviors and the relationship between sleep, pain, physical activity, function, health, and well-being;
- Monitor and, if indicated, manage sleep quality and quantity in patients and clients to enhance physical therapy outcomes; and
- Refer to sleep medicine professionals as indicated.

Sleep is critical for the proper functioning of the body.
## Packet I 2020 Main Motions: Charge

<table>
<thead>
<tr>
<th>Charge</th>
<th>Code</th>
<th>Assembly</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charge: Financial Transparency CAPTE-Accredited Programs</td>
<td>7</td>
<td>AZ</td>
</tr>
<tr>
<td>Charge: Barriers to and Opportunities for Emergency Physical Therapist Practice</td>
<td>7</td>
<td>CO</td>
</tr>
<tr>
<td>Charge: Presentation of APTA Motions to 2023 World Confederation for Physical Therapy Congress</td>
<td>8</td>
<td>DC/CT</td>
</tr>
<tr>
<td>Charge: Explore The Scope and Impact of Uncompensated Physical Therapist Services</td>
<td>7</td>
<td>Oncology</td>
</tr>
<tr>
<td>Charge: Physical Therapy Competencies for Prevention, Health Promotion and Wellness</td>
<td>7</td>
<td>TX</td>
</tr>
<tr>
<td>Charge: Accessing Posters and Platform Presentations</td>
<td>8</td>
<td>MA</td>
</tr>
</tbody>
</table>
**PROPOSED BY: ARIZONA CHAPTER, STUDENT ASSEMBLY**

**RC 27-20 CHARGE: FINANCIAL TRANSPARENCY OF CAPTE-ACCREDITED PROGRAMS**

The American Physical Therapy Association will develop and publish in a single, public, and easily accessible format the following data about the financial costs and implications of pursuing a career as a physical therapist or physical therapist assistant. Information will be gathered from educational stakeholders and other available sources.

- Cohort size of the first-year class*
- Total cost of tuition for the entire program for students in the next scheduled graduating class *
- Total additional fees charged for the entire program*
- Average annual living expenses for the geographical area of the program
- Using total published cost of tuition and additional fees for the entire program, a ranking from most to least expensive programs, differentiating private and public schools
- Average financial aid per student and percentage of students receiving financial aid in any form (grants, scholarships, discounts, etc.) over the entire program
- A link to each program’s curriculum, listed by each academic session each year
- Total count of required credits for completion of the program*
- Graduation, licensure, employment, and compensation rates 1-year after most recent cohort graduation date
- Average graduate indebtedness of the most recently graduated cohort excluding debt not specific to the physical therapist or physical therapist assistant program.

* data currently required from accredited programs in the Annual Accreditation Report by the Commission on Accreditation for Physical Therapy Education (CAPTE)
This support statement is the same for the 2 motions to create a position statement and charge related to Financial Transparency of Educational Programs for Physical Therapists and Physical Therapist Assistants.

In the provider-patient/client relationship, a fundamental right of the patient or client is the right to make a choice. Linked to and preceding this right is the right to know or have access to knowledge about one’s condition and the options for intervention. These rights of the patient or client are also tied inseparably to the provider helping to educate and ensuring choice. Simply put, this fundamental responsibility/right is informed consent. We believe that this principle should be applied to the information and choices made regarding the education of physical therapists and physical therapist assistants. Educational institutions should accept their responsibility to prospective students to inform and educate with full transparency regarding the costs of education at respective institutions so that applicants can make fully informed choices, and to take steps to improve the financial literacy of applicants and students relative to the cost of education and the long-term implications of student loan debt.

Full disclosure and transparency by education programs is critically important to help program applicants, students, administrators, faculty and clinical educators, and all stakeholders make well-informed decisions. To achieve its own strategic plan, APTA should cooperate with other educational stakeholders to annually collect, organize and publish the above listed data from all accredited physical therapist and physical therapist assistant programs so that it is easily accessible and comparable in one place by all stakeholders. The definition of a position statement per APTA Standing Rule 21 is: "A firmly held Association stance or point of view. Positions of the Association direct subsequent decisions on similar matters of both the Association and its members." The makers of this motion anticipate that the adoption of this particular "firmly held Association stance of point of view" while not compelling, will certainly "direct subsequent decisions" of APTA, and at least influence APTE, ACAPT and their member institutions, and all educational stakeholders to work together to create the financial transparency and the shared responsibility to improve the financial literacy of applicants and students regarding the cost of education and for student loans that this position statement envisions.
RONR: Subsidiary Motions

- Assists the assembly in treating or disposing of a main motion and sometimes of other motions

- Examples of secondary motions
  - Postpone indefinitely
  - Amend
  - Commit or refer
  - Postpone to a certain time
  - Limit or extend limits of debate
  - Previous question
  - Lay on the table
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Fix the Time to Which to Adjourn</td>
<td>Sets the time for a continued meeting</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>2 Adjourn</td>
<td>Closes the meeting</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>3 Recess</td>
<td>Establishes a brief break</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>4 Raise a Question of Privilege</td>
<td>Asks an urgent question regarding rights</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Ruled by chair</td>
</tr>
<tr>
<td>5 Call for Orders of the Day</td>
<td>Requires that the meeting follow the agenda</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>One member</td>
</tr>
<tr>
<td>6 Lay on the Table</td>
<td>Puts the motion aside for later consideration</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>7 Previous Question</td>
<td>Ends debate and moves directly to the vote</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>8 Limit or Extend Limits of Debate</td>
<td>Changes the debate limits</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>9 Postpone to a Certain Time</td>
<td>Puts off the motion to a specific time</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>10 Commit or Refer</td>
<td>Refers the motion to a committee</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>11 Amend an amendment (Secondary Amendment)</td>
<td>Proposes a change to an amendment</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>12 Amend a motion or resolution (Primary Amendment)</td>
<td>Proposes a change to a main motion</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>13 Postpone Indefinitely</td>
<td>Kills the motion</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>14 MAIN MOTION</td>
<td>Brings business before the assembly</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
</tbody>
</table>

1. Is debatable if the motion is made while no question is pending
2. Unless no question is pending
3. Majority, unless it makes the question a special order
4. If the motion it is being applied to is debatable

Procedure for Handling a Main Motion

- Obtain and assign the floor
  - A member rises when no one else has the floor and addresses the chair
  - The chair recognizes the member by announcing his name or title*
Procedure for Handling a Main Motion

• How the motion is brought before the assembly
  – The member makes the motion “I move that...”
  – Another member, without needing to rise, seconds the motion “I second the motion,” or “second”
  – The chair states the question on the motion “It is moved and seconded that...”
Procedure for Handling a Main Motion

• Consideration of the motion
  – Members can debate the motion
    • Before speaking in debate, members obtain the floor
    • The maker of the motion has first right to the floor if he claims it promptly
    • All remarks must be addressed to the chair
    • Debate must be confined to the merits of the motion
    • Debate can be closed only by order of the assembly (2/3 vote) or by the chair if no one seeks the floor for further debate
Procedure for Handling a Main Motion

• Consideration of the motion
  – The chair puts the question (puts it to a vote)
    • The chair asks: “Are you ready for the question?”
    • If no one rises to claim the floor, the chair proceeds to put the question
    • The chair states:
      – “THE QUESTION IS ON THE ADOPTION OF THE MOTION THAT…”
      – “AS MANY AS ARE IN FAVOR, SAY “AYE”
      – “THOSE OPPOSED SAY “NO”
  • The chair announces the result of the vote
Forms of Voting

• **Voice Vote**
  – Most commonly used form of voting
  – Chair puts the question and calls for the “Aye” votes and “No” Votes

• **Rising Vote**
  – Used to verify a voice vote
  – The normal method of voting of motion requiring 2/3 vote for adoption
  – Can be ordered by the chair, or by a single member who calls for a “Division” of the assembly

• **Counted Vote**
  – Can be ordered by the chair or ordered by a majority vote of the assembly
Logistics of the House

• The speaker makes an attempt to alternate debate between opposing viewpoints so that discussion can flow and all viewpoints be heard

• For most motions, a majority vote of those present is necessary to adopt a motion (others require 2/3)

• If adopted, the motion becomes an Association position, policy, guideline, or standard

• If the motion is defeated, the next order of business is taken up and the process begins again
RONR: Privileged Motions

• Deals with special matters of immediate importance.
• Does NOT relate to pending business
• Examples:
  – Call for the orders of the Day
  – Raise a question of privilege
  – Recess
  – Adjourn
  – Fix the time to which to adjorn*
Nominations and Elections for National Office

- Elections for the national offices of APTA are held while the House is in session.
- APTA elections fill open positions on the Board of Directors and Nominating Committee.
- Additional materials related to APTA national elections can be found on the House of Delegates Community.
  - Can be accessed by all APTA members.
- **Open Positions for National Office 2020**: Treasurer, speaker, director (3), nominating committee (2)
Review of HOD 2020

• Due to COVID-19 pandemic, 2020 HOD will transition to a virtual format
• June 1-3
• Details related to format TBD
• Continue to use House HUB and consent calender
• APTA will share additional information with delegates as it becomes available via the House of Delegates Community
Looking to get involved??

• Participate in the RI caucus with Carol and Nicole to voice your opinion on Packet I

• Caucus Meeting TBD
Resources

• Packet I
  – http://communities.apta.org/p/do/sd/sid=6330&fid=26129&req=direct

• Chief Delegate: Carol Petrie

• Delegate: Nicole Rawnsley
  – Email: Nicole.rawnsley@lifespan.org
Questions?